

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input checked="" type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Andrew Richardson	Telephone number: 0113 378 7489	
Subject²:	Traffic Management Capital 2024 - 2025		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer Highways & Transportation has:</p> <ol style="list-style-type: none"> a) Reviewed and approved the prioritised list of Traffic Management Capital schemes to the sum of £200,000 as identified in Appendix A for the 2024/25 capital year allocation. b) Approved the design, consultation and (subject to the making of any necessary Traffic Regulation Orders – be this Speed Limit or Waiting/Movement Restriction) the implementation of the approved programme of works as detailed in Appendix B of this report. c) Given authority and requested the City Solicitor to advertise any Traffic Regulation Orders as listed in Appendix A (Speed Limit or Waiting/ Movement Restriction Order and any related traffic calming measures) as required to address/ resolve the problems identified for each scheme, and if no valid objections are received, to make, seal and implement the Orders and proposals as advertised; d) Agreed to receive further reports resulting from objections received to any of the advertised orders, or other matters arising from the scheme proposals; and e) Given authority to incur expenditure of £200,000 which will be funded entirely from the Traffic Management Capital Programme. 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>To allow design, consultation and subsequent implementation of various traffic restrictions across the metropolitan district to improve road safety and the free movement of traffic.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Consideration was given to all 132 sites submitted as part of this years review, but those selected ranked highly when scored against the criteria outlined in Appendix C, and these were therefore prioritised within the programme.</p> <p>Due to the specific nature of the problems at each location, various options, particularly in terms of waiting restrictions, will be considered as part of the consultation and detailed design process. To ensure value for money, some schemes in the same locality/electoral ward have been combined to save legal and advertisement costs rather than deal with them in isolation</p>
<p>Affected wards:</p>	<p>Alwoodley , Burmantofts & Richmond Hill, Chapel Allerton, Garforth & Swillington, Gipton & Harehills, Guiseley & Rawdon, Morley North, Headingley & Hyde Park, Kirkstall and Rothwell.</p>
<p>Details of consultation undertaken⁴:</p>	<p>Executive Member – briefed on the proposals contained within the report 12/02/24 with no objections raised.</p> <p>Ward Councillors – No direct consultation has been undertaken with Ward Councillors, pending approval of the proposals. Direct consultation will be undertaken with Ward Councillors in affected wards.</p> <p>Chief Digital and Information Officer⁵ N/A</p> <p>Chief Asset Management and Regeneration Officer⁶ N/A</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

	<p>Others</p> <p>Emergency Services, WYCA and any impacted Town/Parish Councils will be consulted as part of the proposals and any wider residential consultation will be undertaken on a scheme by scheme basis, as required.</p>	
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Andrew Richardson</p> <p>Senior Traffic Engineer</p> <p>Highways & Transportation</p> <p>Implementation Expected within the 2024/2025 financial year.</p>	
List of Forthcoming Key Decisions⁷	Date Added to List:- 16 April 2024	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval	
	Signature	Date
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval	
	Signature	Date
Call In	Is the decision available ⁹ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰	
	Gary Bartlett – Chief Officer Highways & Transportation	
	Signature	Date
		15 May 2024

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.

